

**EIGHTH  
ANNUAL**

Accountability Institute for  
English Learners and  
Immigrant Students



**2006 Focus**

**Policies and Practices:  
Supporting Systemic  
Program Implementation**

**November 5–7, 2006**

Hyatt Regency  
San Francisco Airport  
Burlingame, California



**Sponsored by**

California Department of Education

# INFORMATION

## Purpose

The purpose of this Accountability Institute is to assist local educational agencies in implementing effective programs and accountability systems to improve the achievement of English learners and immigrant students. This institute is part of the California Department of Education's efforts to provide technical assistance for implementing Title I and Title III of the No Child Left Behind Act.

## Focus

The focus of the 2006 institute is *Policies and Practices: Supporting Systemic Program Implementation*. Sessions in the following areas will provide administrators and instructional leaders with information and research-based strategies to enhance academic success for English learners and immigrant students in California:

- Accountability and Systemic Districtwide Reform
- Informing Policy and Legislation
- Professional Development Practices
- Effective Instructional Strategies and Practices for Instructional Leaders
- Implementing Effective Special Services and Programs

## Target Audience

The target audience for the institute is superintendents, school board members, administrators, evaluators, instructional leaders, and staff involved in the implementation of state and federal programs for English learners and immigrant students.

## Schedule

<b>Sunday</b>	<b>November 5, 2006</b>
	Preregistration 2:00 p.m.–6:30 p.m.
	Opening Session 4:30 p.m.–6:30 p.m.
	<i>English Learner Policies and Practices</i>
<b>Monday</b>	<b>November 6, 2006</b>
	Conference Sessions 8:30 a.m.–4:30 p.m.
	Reception 4:30 p.m.–6:30 p.m.
<b>Tuesday</b>	<b>November 7, 2006</b>
	Conference Sessions 8:30 a.m.–2:30 p.m.

Please refer to the Web site for schedule updates:  
<http://www.cde.ca.gov/sp/el/t3>

## Registration, Confirmation, and Cancellations

**REGISTRATION.** Please register early. This institute has filled to capacity each year. There will be no on-site registration.

Registration by October 6.....	\$150
Registration after October 6.....	\$190

Submit one registration form per person. All registrations must be postmarked or faxed by **October 20, 2006**. Fax to: (916) 319-0138.

Registration includes conference materials, two continental breakfasts, one brunch, one lunch, and a reception.

**CONFIRMATION.** A confirmation notice will be sent to you. Confirmation of registration is required at check-in. Please keep a record of the date of payment and date of submission of registration.

**CANCELLATIONS.** Cancellation requests must be received in writing and postmarked by October 20, 2006, and are subject to a \$25 fee. Refunds will be issued after the conference. After October 20, 2006, substitutions will be allowed, but no refunds.

To check the status of your registration, payment, or confirmation; to request a refund; to substitute the names of registrants; or for additional information, contact:

Language Policy and Leadership Office  
California Department of Education  
1430 N Street, Suite 4309  
Sacramento, CA 95814  
Phone: (916) 319-0619  
E-mail: [ACCTINST@cde.ca.gov](mailto:ACCTINST@cde.ca.gov)  
Web site: <http://www.cde.ca.gov/sp/el/t3>

## Hotel Information

Hyatt Regency San Francisco Airport  
1333 Bayshore Highway  
Burlingame, CA 94010  
Telephone: (650) 347-1234

Room Rate: \$125 single/double (plus tax)

\$25 per additional person (plus tax)

Registrants are responsible for making their own hotel reservations. When making reservations, please indicate that you are attending the CDE/Accountability Institute.

Hotel reservations must be made by **October 16, 2006**. After this date, accommodations will be based on availability at the prevailing rates.

## Transportation/Parking

Complimentary hotel shuttle service is available to and from the San Francisco Airport and runs every 15 minutes.

Hotel parking rates: \$8 per day for overnight guest, self-parking (this discounted rate applies November 4–7.)  
\$20 per night for valet parking

# REGISTRATION



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### REGISTER EARLY-SPACE IS LIMITED!

- ☐ **\$150** Registration by October 6, 2006
- ☐ **\$190** Registration after October 6, 2006  
No registration after October 20, 2006

### Registration Form

A separate form must be submitted for each attendee.

PLEASE PRINT

\_\_\_\_\_  
LAST NAME FIRST NAME INITIAL

\_\_\_\_\_  
TITLE / POSITION

\_\_\_\_\_  
SCHOOL DISTRICT/ORGANIZATION NAME

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
CITY/STATE/ZIP

( ) ( )  
TELEPHONE NUMBER FAX NUMBER

\_\_\_\_\_  
E-MAIL ADDRESS

Special needs (e.g., dietary, special accommodations, other):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do not send cash. Payment must accompany form. CHECKS or VISA or MASTERCARD PAYMENT ONLY.

NO PURCHASE ORDERS WILL BE ACCEPTED.

Registrations received with purchase orders will be returned. Please make sure that your Business Office submits payment by check or Visa or Mastercard so that your registration is not delayed. Payment must accompany the form.

- ☐ Make checks payable to Department of Education PCA **0650-82208**

Check # \_\_\_\_\_  
Amount: \$150 by 10/06, \$190 after 10/06

- ☐ VISA ☐ MasterCard

\_\_\_\_\_  
CREDIT CARD NUMBER EXPIRATION DATE (REQUIRED)

\_\_\_\_\_  
AMOUNT TO BE CHARGED

\_\_\_\_\_  
NAME ON CARD (PLEASE PRINT)

\_\_\_\_\_  
AUTHORIZED SIGNATURE (REQUIRED)

#### SEND PAYMENT WITH THIS FORM TO:



California Department of Education  
Cashier's Office: Accountability Institute,  
PCA **0650-82208**  
P.O. Box 515006  
Sacramento, CA 95851-5006  
FAX (916) 323-2728  
(for VISA/MasterCard payments only)

Select only one method of forwarding your credit card payment, either by mail or by fax, but not both.

Please keep a photocopy of this page.

**Note:** The California Department of Education reserves the right to delete or substitute sessions or make other changes to the institute program without notice. Audio and video recordings are strictly prohibited without written approval from the Department. The Department is not responsible for lost or misdirected mail. Purchase orders will not be accepted for registration. Do not delay your registration; only checks and payment by credit card will be accepted for registration.

**One registration form per person**

**This form may be duplicated as needed.**

**All registrations must be postmarked or faxed by October 20, 2006.**

**There will be no on-site registration.**

**Confirmation of registration is required at check-in.**



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Language Policy and  
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